



## Paid Sick Leave Ordinance

Pursuant to the Allegheny County's Paid Sick Leave Ordinance No. 15-21-OR, Section 2406-A, employers have an obligation to notify their employees on their entitlement to accrue and use paid sick time.

RIGHTS TO PAID SICK LEAVE		
<b>EMPLOYER SIZE</b> (Past 12 months)	Fewer than 26 employees	26 or more employees
<b>ACCRUAL RATE OF SICK LEAVE UNDER THE ACT</b>	Not Applicable	1 hour of Paid Sick Time for every 35 hours worked within the geographic boundaries of Allegheny County.
<b>ACCRUAL CAPS UNDER THE ACT</b>  <b>NOTE:</b> Your Employer may have a more generous leave policy.	Not Applicable	No more than 40 hours of Paid Sick Time in a Calendar Year unless the Employer designates a higher amount.
<b>EFFECTIVE DATE</b>	Not Applicable	DECEMBER 15, 2021

Retaliation against Employees who request or use accrued Sick Time is prohibited. If you feel your rights have been violated because you have been denied the right to accrue or use accrued Paid Sick Time, you have the right to file a complaint with the Department of Administrative Services.

Paid Sick Leave Forms are available at:  
[www.alleghenycounty.us/administrative/paid-leave-sick-ordinance.aspx](http://www.alleghenycounty.us/administrative/paid-leave-sick-ordinance.aspx)

You may also obtain a form by calling (412) 350-1418 or requesting one via email at [paysickleave@alleghenycounty.us](mailto:paysickleave@alleghenycounty.us)